



NEW DEVELOPMENT/EXTENSION/SUBDIVIDE APPLICATION

CIVIC INFORMATION

CIVIC # _____
 STREET NAME: _____
 ROLL NUMBER: _____ PAR ID: _____

APPLICANT CONTACT INFORMATION

NAME: _____ MAILING ADDRESS: _____
 PHONE: _____
 CELL: _____
 EMAIL: _____

PROJECT INFORMATION

TYPE OF DEVELOPMENT: NEW CONSTRUCTION EXTENSION TO DWELLING SUBDIVIDE
 WILL PROPOSED DWELLING HAVE AN APARTMENT? YES NO
 SIZE OF PROPOSED DWELLING/ADDITION: LENGTH (FT) _____ WIDTH (FT) _____ HEIGHT (FT) _____
 TOTAL SQUARE FOOTAGE: _____ ESTIMATED COST OF DWELLING: _____

DESCRIPTION OF LAND AND SERVICES

IS CURRENT ZONING RESIDENTIAL? YES NO
 TYPE OF LAND: VACANT LAND EXISTING DWELLING(S)
 SERVICES ON SITE: WATER/SEWER WATER WELL SEPTIC
 FRONTAGE (FT) _____ DEPTH (FT) _____ TOTAL LAND AREA (FT) _____

APPLICANT SIGNATURE OF AGREEMENT

I HEREBY SUBMIT THIS APPLICATION AND CONFIRM THAT THE INFORMATION SUPPLIED IS TO THE BEST OF MY KNOWLEDGE CORRECT. I AGREE TO COMPLY WITH ALL MUNICIPAL REGULATIONS, THE NATIONAL BUILDING CODE, AND AGREE TO DEVELOP IN ACCORDANCE WITH THE PLANS APPROVED BY THE MUNICIPALITY, AND NOT TO COMMENCE DEVELOPMENT WITHOUT APPLICABLE WRITTEN APPROVAL AND PERMITS FROM THE MUNICIPALITY.

NOTE: WHEN THE APPLICANT AND THE PROPERTY OWNER ARE NOT THE SAME, THE SIGNATURE OF THE PROPERTY OWNER IS REQUIRED BEFORE THE APPLICATION CAN BE ACCEPTED FOR PROCESSING.

APPLICANT: _____ DATE: _____
 PROPERTY OWNER: _____ DATE: _____

APPLICATION REQUIREMENT CHECKLIST

- | | |
|--|--|
| <input type="checkbox"/> APPLICATION FORM | <input type="checkbox"/> LEGAL LAND SURVEY |
| <input type="checkbox"/> PROCESSING FEE (\$100 NON-REFUNDABLE) | <input type="checkbox"/> PLOT PLAN WITH MEASUREMENTS * |
| <input type="checkbox"/> PROPOSED BUILDING PLANS | <input type="checkbox"/> AREA CLEARLY MARKED ON PROPERTY |

*The Plot Plan is a copy of your legal land survey, with the proposed dwelling drawn, accompanied by all measurements. Measurements include front, side, and rear-yard depth, dimensions of the proposed dwelling, as well as distances from the road. **See reverse for details.**

DEVELOPMENT REGULATIONS

- 1 PERMIT EXPIRES TWO (2) YEARS FROM DATE ISSUED
- 2 IF CULVERT IS REQUIRED, IT MUST BE INSTALLED AND INSPECTED PRIOR TO PERMIT ISSUED
- 3 ALL BUILDINGS MUST COMPLY WITH THE NATIONAL BUILDING CODE AND THE TOWN OF POUCH COVE MUNICIPAL PLAN DEVELOPMENT REGULATIONS

FOR OFFICE USE ONLY

OCCUPANCY PERMIT FEE: _____	CROSS CUT FEE _____	TOTAL PERMIT COST
PERMIT COST (\$2/SQ.M) _____	W/S CONNECTION FEE _____	_____
CULVERT FEE _____		

DATE ISSUED: _____ PERMIT NUMBER: _____

PLOT PLAN

A photocopy of your survey must be used. Record all measurements as well as the measurements for any existing dwellings or accessory buildings.

- **Front Yard Depth** is the distance between the front lot line of a lot and the front wall of the main building on the lot.
- **Rear Yard Depth** is the distance between the rear lot line and the rear wall of the main building on the lot.
- **Side Yard Width** is the distance between a side lot line and the nearest side wall of any building on the lot.
- **Frontage** is the horizontal distance between the front lot line of a lot and the front wall of the main building on the lot.

