



**Minutes of a Regular Meeting of Council  
The Town Council of Pouch Cove held  
Monday, September 22, 2014**

**PRESENT**

**Mayor: Joedy Wall**  
**Deputy Mayor: Mark Vardy**

**Councillors: Rob Tizzard**  
**Kim Jordan**  
**Tish Williams**  
**Robert Brink**  
**Roger Bill**

**Executive Clerk: Susan O'Keefe**  
**Assistant Clerk: Stephanie Butt**

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**1. CALL TO ORDER**

Mayor J. Wall called the meeting to order at 4:30pm.

**2. ADOPTION OF THE AGENDA**

**14-349 Motion: R. Bill/T. Williams**

Motion to approve the agenda for September 22, 2014 as presented.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**3. ADOPTION OF THE MINUTES**

**14-350 Motion: R. Brink/K. Jordan**

Motion to approve the minutes dated September 8, 2014 as presented.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

#### **4. BUSINESS ARISING**

##### **A. 1000A Pouch Cove Line**

Resident handed in document to the main office; survey is not a certified/stamped survey. A certified/stamped survey will be required prior to the application being tabled.

##### **B. 13-15 Castella's Lane**

- Mayor J. Wall and Councillor R. Brink visited the site. They discussed with the home owners a possible remedy to the problem, which would be a minimal cost to them. Further talks with the Engineer's will take place.

#### **5. DELEGATE – DEANNE FLEET**

*Councillor R. Bill declared conflict and left the Council Chambers at 4:52pm.*

Delegate Deanne Fleet addressed Council regarding Bank Road Upgrading. Council thanked Ms. Fleet for her presentation.

*Councillor R. Bill returned to the Council Chambers at 4:56pm.*

#### **6. DEVELOPMENT APPLICATIONS**

##### **A. General Development, Garage – 36 Main Road**

**14-351** Motion: R. Brink/R. Tizzard

Motion to approve application for garage at 36 Main Road measuring 26'x16'.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

##### **B. General Development, Garage – 11A Marsh Road**

**14-352** Motion: R. Brink/R. Tizzard

Motion to approve application for garage at 11A Marsh Road measuring 26'x20'.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**C. General Development, Garage – 10-12 Lawrence Lane**

**14-353** Motion: R. Brink/R. Tizzard

Motion to approve application for garage at 10-12 Lawrence Lane measuring 16'x10'.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**D. General Development, Garage – 351 Main Road**

**14-354** Motion: R. Brink/R. Tizzard

Motion to defer application for garage at 351 Main Road measuring 20'x24' until Town Foreman discusses location of proposed garage.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**E. General Development, Subdivide – 660-682 Pouch Cove Line**

**14-355** Motion: R. Brink/R. Tizzard

Motion to defer application for subdivide at 660-682 Pouch Cove Line until further consultation with the property owners.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**F. Crown Land Application – Pouch Cove Line**

**14-356** Motion: R. Brink/R. Tizzard

Motion to approve municipal recommendation crown land application for proposed property on Pouch Cove Line.

Motion Defeated.

Against: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

*Council determined that this property was wet, and not the required (1 acre) land size.*

**7. NEW CORRESPONDENCE**

**A. Automated Phone System**

**14-357** Motion: R. Bill/T. Williams

Motion to approve quote for Synrevoice Automated Phone System in the amount of \$5367.50/year.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**B. MNL Convention**

**14-358** Motion: R. Bill/K. Jordan

Motion to approve convention costs in the amount of \$2726.72.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**C. Pump – Electric Motor and Pump**

**14-359** Motion: R. Brink/R. Tizzard

Motion to approve cost of pump repair.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**D. Stiles Cove Road Parking Lot - Quotes**

**14-360** Motion: R. Bill/R. Tizzard

Motion to defer quotes until further consultation with the contractors takes place regarding the specifics of the quotes..

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

### **E. Property Use Agreement**

For information only. Council has been given permission to use a property on Birch Hill Road for a turnaround for snow clearing purposes.

### **F. Town Manager – Annual Leave**

**14-361** Motion: R. Brink/M. Vardy

Motion to approve Town Manager's request for annual leave during the period of November 10 – November 19, 2014.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

### **G. Correspondence – Deanne Fleet**

*Councillor R. Bill declared conflict and left the Council Chambers at 5:23pm.*

**14-362** Motion: R. Tizzard/T. Williams

Motion to support the Town Engineer's recommendation regarding the Bank Road upgrade. All deficiencies must be fixed prior to the Town accepting the road.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, R. Brink

Against: K. Jordan, T. Williams

*Councillor R. Bill returned to the Council Chambers at 5:30pm.*

## **8. ACCOUNTS PAYABLE**

**14-363** Motion: R. Tizzard/R. Brink

Motion to approve Payables List in the amount of \$8,435.40 dated September 22, 2014.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**9. PUBLIC WORKS REPORT**

**14-364** Motion: R. Bill/T. Williams

Motion to approve the Public Works Report dated September 18, 2014.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**10. LIAISON REPORTS**

**Fire Department**

Currently looking for a smaller furnace, as the current furnace is becoming a safety hazard. The Fireman's Ball is this coming Saturday, September 27, 2014. Fire Prevention Week is coming up.

**ICSP**

Tract Consulting is giving a presentation Tuesday September 23, 2014 at the Flatrock Community Center. All Councillors are encouraged to attend. There will be a meeting regarding a neighbourhood watch program. This will take place in Pouch Cove at the Stiles Cove Chalet on October 21, 2014 at 7:00pm.

**Heritage**

Heritage Days are this coming weekend September 26-28, 2014.

**Recreation**

Recreation AGM is scheduled for September 30, 2014.

**Library**

There will be a board meeting next week. A student has been hired for the 20 week position.

**11. COMMITTEE REPORTS**

**Water**

Owners Advisor's selection has been sent to the Minister. Waiting to hear back.

**12. NEW BUSINESS**

There is no new business for September 22, 2014.

**13. ADJOURNMENT**

**14-365** Motion: R. Brink/M. Vardy

There being no further business, the meeting adjourned at 5:44pm.



Barbara Tilley  
Town Manager/Clerk



Joedy Wall  
Mayor