



**Minutes of a Regular Meeting
of The Town Council of Pouch Cove held
Monday, October 9, 2012**

Present: Mayor Sarah Patten
Deputy Mayor Kevin Connors

Councillors:

R. Furlong-McGrath
A. Murrin
J. Mulley

Also present: Jacqueline Berkshire - Town Clerk

Regrets: W. Butt
J. Sainsbury
B. Tilley

1. CALLED TO ORDER

Mayor Patten called the meeting to order at 6:34 p.m.

2. ADOPTION OF THE AGENDA

12-321 Motion: K. Connors/R. Furlong

Motion to approve the Agenda as presented.

Motion Carried Unanimously

3. ADOPTION OF THE MINUTES

Regular Meeting of Council Monday, September 17, 2012.

12-322 Motion: J. Mulley/K. Connors

Motion to approve the minutes of Monday, September 17, 2012 meeting with the following corrections:

Correction to Page 3 – Item 4 – should read “*Mayor excused herself from council at 6:58 p.m...*”

Correction to Page 3 – Item 5 – should read “*Mayor S. Patten returned to Council Chambers at 7:00 p.m...*”

Correction to Motion 12-290 - should read: “*Motion to approve Lot 3...*”

Correction to Motion 12-291 – should read: “*Motion to approve Lot 5...*”

Correction to Motion 12-292 – should read: “*Motion to approve Lot 7...*”.

Motion Carried Unanimously

4. BUSINESS ARISING

Shut off valve for property at 78 Butler’s Road. Council asked the status of this. Town Clerk advised that the Town Manager was looking after this with the Town Foreman.

5. DEVELOPMENT APPLICATIONS

(1) Donald John Murray – Municipal Recommendation form for crown Land Applications within Municipal and Planning area Boundaries

12-323 Motion: R. Furlong/J. Mulley

Motion to defer Crown Land Application in order to obtain additional information from Mr. Murray regarding the property in question.

Motion Carried Unanimously.

(2) Bernard and Geraldine Hicks – Accessory Building – 19 Marsh Road

12-324 Motion: K. Connors/J. Mulley

Motion to approve in principal request to construct a 12’ x 14’ Accessory Building at 19 Marsh Road as presented.

Motion Carried Unanimously.

(3) Glenn Whalen – Development Application – 2 River Valley Place

12-325 Motion: J. Mulley/K. Connors

Motion to approve in principal Development Application for single family dwelling at 2 River Valley Place.

Motion Carried Unanimously

(4) Nancy Penton – 8 feet x 10 feet Accessory Building at 37 Birch Hill Road

12-326 Motion: K. Connors/J. Mulley
Motion to approve in principal request to construct an 8 feet x 10 feet Accessory Building at 37 Birch Hill Road.

Motion Carried Unanimously.

(5) Leroy Nichols – Single Family Dwelling 28' x 40' – 100 Gully Road

12-327 Motion: K. Connors/J. Mulley

Motion to approve in principal development application to construct a single family dwelling 28' x 40' at 100 Gully Road with 10% variance.

Motion Carried Unanimously.

(6) Leroy Nichols – Single Family Dwelling 28' x 40' – 102 Gully Road.

12-328 Motion: K. Connors/J. Mulley

Motion to approve in principal development application to construct a single family dwelling 28' x 40' at 102 Gully Road with 10% variance.

Motion Carried Unanimously.

6. NEW CORRESPONDENCE

(A) Shannon Bradbury – Business Permit Application – Family Child Care

12-329 Motion: J. Mulley/K. Connors

Motion to approve in principal proposed application for a Family child Care facility at 5 White Rock Road with the condition of a discretionary use ad placed in the local paper.

Motion Carried Unanimously.

(B) Pouch Cove Recreation Commission – Resignation of Penny Patten

Letter of Resignation from Penny Patten from the Pouch Cove Recreation Commission was read to Council by Deputy Mayor Kevin Connors.

(C) Email from NEAREDB Cultural Inventory Update

12-330 Motion: K. Connors/J. Mulley

Motion to approve additional \$505.00 based on a per capita distribution to fund the Cultural Inventory for Bauline, Flatrock and Pouch Cove Conservation Corp Applications re: Spinning Yarns.

Motion Carried Unanimously.

(D) Correspondence from Municipalities NL – Membership Fee Increase

Correspondence from Municipalities NL regarding Membership Fee Increase for 2013. The Town of Pouch Cove's Fee will increase by \$312.

(E) Correspondence Town of Torbay – Animal control Services Rates 2013

12-331 Motion K. Connors/J. Mulley

Motion to accept Animal Control Services Rates for 2013 provided by the Town of Torbay.

Motion Carried Unanimously.

(F) Email from Dept of Municipal Affairs – 10 Unit Seniors Complex

Council will be including this project on the revised Town Plan that is currently under review.

(G) Quote from Ed Farrell – Website Upgrades/Improvements

12-332 Motion R. Furlong/J. Mulley

Motion to approve quote to upgrade and improve the Town of Pouch Cove website.in the amount of \$1200.

Motion Carried Unanimously.

(H) Correspondence from Tract Consulting – Community Parks & Trails Planning - FYI

(I) Correspondence from Dept. of Municipal Affairs – Circular to Municipalities regarding Amendments to the Municipalities Act, 1999 and the Application of Minimum Property Taxes.

Council asked that this correspondence be included on the agenda of the next Finance Committee meeting.

(J) Correspondence from Federation of Canadian Municipalities – Queen’s Diamond Jubilee – For Information

(K) Epilepsy NL – Donation Request

12-333 Motion: J. Mulley/R. Furlong

Motion to donate to Epilepsy NL \$50.00 for 2013 Limited Edition Pocket Calendars.
Motion Defeated unanimously.

(L) Correspondence from Eastern Health – Proclamation – World Breast Feeding Week

12-334 Motion: J. Mulley/R. Furlong

Motion to proclaim October 1-7, 2012 as World Breastfeeding Week.

Motion carried unanimously.

7. ACCOUNTS PAYABLE

12-335 Motion: R. Furlong/A. Murrin

Motion to approve Accounts Payable dated October 9, 2012 in the amount of \$28,208.53.

Motion Carried Unanimously.

8. FOREMAN’S REPORT

12-336 Motion: R. Furlong/J. Mulley

Motion to approve the Foreman’s Report dated October 9, 2012 as presented. *(Report attached)*

Motion carried unanimously.

9. LIAISON REPORT

Fire Department Liaison Councillor Furlong presented a liaison Report further to the PCVFD Meeting of September 24, 2012. She highlighted two (2) concerns that are outstanding one being the Gate at Stiles Cove Road as well as Kavanagh’s River. Town Clerk was asked to bring these outstanding issues to Public Works to be resolved. Additionally, Councillor Furlong suggested that the three (3) fire fighters who received their fifteen (15) year pins be sent a letter by Council thanking them for their years of service to the Town of Pouch Cove.

Councillor Furlong advised that the key exchange for the new Rescue Vehicle is scheduled for Wednesday, October 10, 2012 at 6:00 p.m. She advised that Kevin O'Brien and Kevin Parsons will be in attendance.

Liaison Report Attached.

10. **COMMITTEE REPORTS**

No Committee Reports.

11. **NEW BUSINESS**

1. **Speed Bumps – Satellite Road**

12-237 Motion: J. Mulley/R. Furlong

Motion to move speed bumps on Satellite Road and have one placed before the school and one placed after the school.

Motion Carried Unanimously.

Council asked that research be done on the options available with respect to other kinds of speed bumps. Mayor Patten asked if the speed bump was placed on Gully Road to date. Town Clerk advised it was not.

Deputy Mayor Connors advised that there is a trailer parked in the turnaround at Lawrence Lane. He asked if the owner of the trailer could be located and asked to have it relocated as it will impede snow clearing on the street when the time comes.

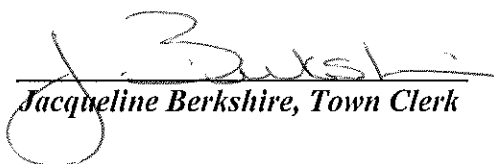
12. **ADJOURNMENT**

12-338 Motion: J. Mulley/R. Furlong

Motion to Adjourn.

Motion Carried Unanimously.

There being no further business the meeting adjourned at 7:40 p.m.


Jacqueline Berkshire, Town Clerk


Sarah Patten, Mayor